

ELECTION DAY OFFICIAL RECRUITMENT

YOUR PARTICIPATION IS CRUCIAL TO EVERY ELECTION!

Nearly 300 of your neighbors, friends and relatives across the island volunteer to work in various capacities to ensure voting services are available to you on Election Day. This is your chance to get involved and experience the electoral process from an election official's perspective.

TYPES OF ELECTION DAY OFFICIALS NEEDED

- **Precinct Officials** assist voters through every step of the voting process at the polling place by providing voting instructions, issuing ballots, answering questions, and generally overseeing the voting process to ensure it is conducted in a manner which maintains the integrity and security of the election.
- **Delivery & Collection (D/C) Officials** deliver ballots to polling places prior to the opening of the polls on Election Day, and collect voted ballots and other election materials and supplies after the polls close.
- **Facility Officials** setup voting equipment/supplies, open the facility for precinct workers, take down, pack and store voting equipment/supplies, and cleanup the facility after the close of the polls on Election Day.

ELECTION DATES

Primary Election: Saturday, September 23, 2006

General Election: Tuesday, November 7, 2006

MINIMUM QUALIFICATIONS

Election day officials must meet the following minimum qualifications:

- Be at least sixteen (16) years of age on or before June 30, 2006;
- Be a registered voter in the State of Hawai'i, County of Kaua'i; and
- Be able to read and write English.

Restrictions:

- No parent, spouse, reciprocal beneficiary as defined in Chapter 572C, child, or sibling of a candidate may serve as a precinct official in any precinct where votes may be cast for the candidate.
- No candidate for elective office may serve as a precinct official in the same election in which the person is a candidate.

- No candidate who failed to be nominated in the primary or specials primary election may serve as a precinct official in the following general election.

HONORARIUM

Unless requested in writing, all election day officials are provided an honorarium for their services. Honorarium amounts are:

Precinct Official:	\$85
Voter Assistance Official:	\$100
Chairperson:	\$115 to \$175, depending on size of facility
Facility Official:	\$60 to 140, depending on size of facility
Delivery/Collection Chairperson:	\$70 to \$105, depending on travel distance
Delivery/Collection Member:	\$65 to \$100, depending on travel distance

HOURS OF WORK

Polling sites open from 7:00 a.m. to 6:00 p.m. Poll workers usually report at 5:30 a.m. to assist with last minute preparations and to receive final instructions, and stay until 7:00 p.m. to assist with closing of the polls procedures.

Delivery/Collection (D/C) officials report to the Historic County Building between 4:45 a.m. and 5:15 a.m., depending on their assigned route. Following their final delivery, D/C officials are free for the day and report back to the Historic County Building to begin ballot collection at approximately 5:00 p.m.

RECRUITMENT PROCESS

Pursuant to Hawai'i Revised Statutes section 11-72, all qualified political parties shall submit names of precinct officials to the Chief Election Officer. The deadline for submitting precinct official names for the upcoming elections is 4:30 p.m., May 26, 2006.

If the political parties are unable to fill all vacancies, the Chief Election Officer is authorized to fill the vacancies with any qualified person without regard to political party affiliation.

Delivery/collection positions are filled via an open recruitment of volunteers from the general public.

Individuals interested in any of the positions noted above can call 241-6350 for additional information.

PRECINCT OFFICIAL TRAINING

All precinct officials must attend and complete at least one (1) training session in order to work at the polls on Election Day. Training sessions are scheduled at various locations around the island. For a complete listing of precinct official training sessions please click [2006 Training Schedule](#).

FUNDRAISING OPPORTUNITY FOR NON-PROFIT ORGANIZATIONS

Non-profit organizations looking for a fundraising project can recruit members of their organization to work as an election day official and having their honorariums go directly to the organization.

A Memorandum of Agreement (MOA) with the Office of Elections and a tax clearance certificate from the Department of Taxation is all that is required to establish this fundraising opportunity. Contact the Elections Division at (808) 241-6350 for more information.

For additional information on election day Official recruitment, visit the Office of Elections web site at www.state.hi.us/elections or phone the Office of the County Clerk, Elections Division at (808) 241-6350.

The information provided in this section is intended primarily as a reference source on the recruitment of election day officials. Information was extracted from Hawai'i Revised Statutes and various Factsheets developed by the State Office of Elections, and should not be used as the authority on the recruitment of election day officials in Hawai'i. For additional information, visit the Office of Elections web site at www.state.hi.us/elections, or phone the Office of the County Clerk, Elections Division at (808) 241-6350.

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